

Trinity Church Vestry Meeting

October 15, 2017

The meeting was called to order at 11:30AM by Bill Presutti.

Roll Call:

Present: Fr. Michael, Maureen Shaffer, Bill Presutti, Lesley Castellini, Ann MacKenzie, Carol Scollay, Barry Bowling, Tim Lush and Jerry Spanarkel

Absent: Dell O'Hara and Joanie McCoy

Minutes:

- Minutes from the September 17, 2017 vestry meeting were read. Jerry Spanarkel made a motion to accept the minutes and Lesley Castellini seconded. Motion carried.

Kim Byham gave an update on the special Diocesan Convention held on October 7th. The Diocese had several meetings with lay and clergy members of the Diocese. They heard from everyone about the role of the diocese and worked on goals. That information has been sent to Finance and Budget to be used as a guide for the 2018 Diocesan Budget and to look at which line items are most important and which can be cut. The convention voted to continue the 2017 budget into 2018 until the next Diocesan Convention in March.

At this time Maureen Shafer joined the meeting.

Finance Report:

- It was a strong month for giving.
- Income is still below budget.

ADA access – The Minno Wasko Architectural Firm has given vestry a proposal to begin design and development of plans to make the church and office wing accessible to those with physical disabilities. Dave Minno, a partner in the firm, is the father-in-law of employee Derek Minno Bloom. Vestry discussed the possible conflict of interest in accepting this proposal using Trinity's Conflict of Interest Policy as a guide. Vestry determined that there was no conflict of interest. Maureen Shafer made a Motion to accept the proposal (attached) presented by Minno & Wasko, Architects and Planners, with the Scope of Work to include only sections A, C, and D and with the following changes/clarifications:

1. Initial retainer is clarified to be in the amount of \$1,000
2. The term "men's and women's accessible bathrooms" shall be changed to "gender-neutral accessible bathrooms"
3. A request for 60 day payment terms
4. Vendor completion of existing Conflict of Interest Form

Michael Way seconded. Motion carried.

Buildings and Grounds:

- We will be receiving a report on the status of the window project from Epiphany Studios by the end of the month.
- Dumpster Fencing – The garbage and recycling dumpsters are in a central part of the parking lot and is visually unappealing. A proposal for industrial fencing was made by Add-A-Link Fencing (attached). Tim Lush made a motion to accept the proposal from Add-A-Link to provide fencing around our dumpsters for an amount of \$3,285 with the funds to be taken from the Food Justice budget. Maureen Shaffer seconded. Motion carried.

Mutual Ministry is an understanding of the relationship between the vestry and the rector. A Mutual Ministry Evaluation would look at that relationship and allow the vestry and rector to set goals. Fr. Michael will share documents from his previous church and the wardens will reach out to the Diocese for guidance on the process.

Barry Bowling made a motion that vestry enter into executive session. Jerry Spanarkel seconded. Motion carried.

Barry Bowling made a motion that vestry leave executive session and resume the regular meeting. Tim Lush seconded. Motion carried.

Motion to adjourn was made at 1:55 PM by Barry Bowling and seconded by Lesley Castellini. Motion carried.

Respectfully submitted,
Jill Osis