

Trinity Church Vestry Meeting

June 25, 2017

Derek Minno-Bloom spoke to vestry about the Women's Hospitality Network. This is a new proposed program that is being organized to address homelessness and the lack of women's beds in this area. It would have several churches each taking in a group of women (14 max) and give them a safe warm place to stay during the months of December through March from 6PM – 6AM. The women would rotate between each church, one night at a time. Vestry asked Derek to provide proposed policies and procedures for the program addressing rules, expectations, and safety.

The meeting was called to order at 11:49AM by Bill Presutti.

Roll Call:

Present: Fr. Michael, Barry Bowling, Joanie McCoy (by phone), Maureen Shaffer, Bill Presutti, Lesley Castellini, Tim Lush, and Ann MacKenzie

Absent: Carol Scollay and Jerry Spanarkel

Minutes:

- Minutes from the May 21, 2017 vestry meeting were read. Maureen Shaffer made a motion to accept the minutes and Lesley Castellini seconded. Motion carried.

Kim Byham was present to update vestry on the recent Monmouth Convocation meeting. The purpose of that meeting was to discuss the financial situation of the Diocese and the upcoming Special Convention scheduled for October to begin work on the 2018 Diocesan budget. The budget presented at the October 2017 meeting will be a draft which will then be presented for approval at the regular March 2018 Convention. The Diocese will hold a series of meetings in July-September to discuss the work of the Diocese, priorities, and money use.

Finance Report:

- Giving is below budget for both the month and the year.
- In July we will have financial information for the 2017 half-way mark and will have a better picture of where we are and what we need to address.
- Fr. Michael requests that the vestry take a comprehensive look at our budget in preparation for 2018 budget work that will begin in a few months.

Rector's Report:

- ASA stands at about 199. We need to discuss how to make people feel connected and work on our goals discussed at vestry retreat including: youth, music, and accessibility.
- Website is ready to be programmed and to add content.
- We are holding a new art exhibit in the church from July 1 – September 5. The theme is "Activism Through the Arts". There will be an opening reception Friday evening for Press and Artists and a parish reception after coffee hour on Sunday.

- Dave Minno, architect, has created a new plan based on ADA accessibility. Vestry looked at the plans and discussed. Fr. Michael will go back to Dave and ask him to fine tune the plan.

We would like to order a Square reader to take mobile credit card payments. There is no monthly fee for the service. They take a 2.5% fee per swipe. Barry Bowling made a motion that vestry authorize the ordering and use of a square reader to accept mobile credit card payments. Lesley Castellini seconded. Motion carried.

We had previously discussed the purchase of an AED (Automated External Defibrillator) for the protection of our guests and parishioners. We have funds restricted for this use. We will be looking into free or low-cost training. Maureen Shaffer made a motion that vestry authorize the purchase of up to 2 AED units as long as restricted funds are available for the purchase. Barry Bowling seconded. Motion carried.

Bill Presutti made a motion that Barry Bowling be appointed as Clerk of the Vestry to fill the position left open by the resignation of Robert Culpepper. Lesley Castellini seconded. Motion carried.

Vestry received and discusses the 2016 Parochial Report. The number of baptisms for adults and children was adjusted. Maureen Shaffer made a motion to accept the 2016 Parochial Report as corrected. Lesley Castellini seconded. Motion carried.

Warden's Report:

- The next vestry meetings will be held on July 16 and August 20.

Buildings and Grounds Report:

- The Nativity window has been reinstalled. Epiphany Glass has done an assessment of the other windows and will be reporting back to the vestry with a plan and estimated costs.
- The Buildings and Grounds Committee is being reformed and restructured. Fr. Michael will also be restructuring the other Trinity ministries over the next few months.

Vestry Retreat Follow-up:

- Vestry will form working groups for Youth, Diversity & Justice, and Music. Will work on forming group and program goals. An email will be sent to ask for interest in joining a group.

Respectfully submitted,
Jill Osis