

Trinity Church Vestry Meeting

May 20, 2018

The meeting was called to order at 11:52AM by Bill Presutti.

Roll Call:

Present: Bill Presutti, Tim Lush, Lesley Castellini, Denise Surman, Dani Cundiff, Carol Scollay, Maureen Shaffer, Dell O'Hara, Russ Bennett, Barry Bowling and Jerry Spanarkel

Absent: Fr. Michael Way

Minutes:

- Minutes from the April 15, 2018 vestry meeting were read. Lesley Castellini made a motion to accept the minutes and Russ Bennett seconded. Motion carried.

Finance Report:

- Vestry held a follow-up discussion on the Choir School and restricted money. Between money to be spent until the end of June and money that has been unrestricted by donors, there will be no issue in releasing excess restricted funds to the Choir School.
- Income is still ahead of budget at this point due to prepayment of pledges.

Code Blue Designation:

- Vestry discussed a proposal (attached) to have Trinity Church be designated as the Code Blue shelter for Monmouth County on evenings during the winter months that the county declares a Code Blue. This is based on both temperature and precipitation.
- Vestry asked that the time frame for building access be set at 7PM-7AM.
- We will receive a stipend each year from the county to pay for staffing and cleaning plus they will provide us with a volunteer list to draw from.
- Barry Bowling made a motion that vestry accept and sign the Memorandum of Agreement Between the County of Monmouth and Trinity Episcopal Church with the time changed to 7AM-7PM. Lesley Castellini seconded. Motion carried.

Friends of the Choir:

- In the past, the church funded two section leaders for the choir and restricted donations from two individuals funded two section leaders.
- We are now at a point that none of the section leader positions are being funded.
- A group would like to start a Friends of the Trinity Choir group to gather donations from both in and outside of the church to pay for section leader positions in the choir.

Five Marks of Mission:

- The Welcome and Events committees will be formed first. We are looking for people to head those ministries.
- The goal is to have all ministries up and running by September.

Employment.

- The sexton job description will be created. Vestry talked about needs for this position.

Choir School transition:

- There is a follow-up meeting scheduled to discuss transition issues.

Buildings and Grounds:

- The organ loft is leaking. The roofer has been contacted and he is coming on Tuesday to assess and provide a plan.

Tim Lush made a motion that vestry enter into Executive Session. Dell O'Hara seconded. Motion carried.

Barry Bowling made a motion that vestry exit Executive Session and resume the public portion of the vestry meeting. Lesley Castellini seconded. Motion carried.

Lesley Castellini made a motion that vestry approve the part-time job description as revised. Dani Cundiff seconded. Motion carried.

Barry Bowling made a motion that Diane Caruso be appointed to the position of part-time Music Director of Trinity Church as of July 1, 2018

At 12:49PM, Jerry Spanarkel made a motion that the meeting be adjourned. Russ Bennett seconded. Motion carried.

Respectfully submitted,
Jill Osis