

Trinity Church Vestry Meeting

December 15, 2019

The meeting was called to order at 11:50am by Dell O'Hara

Roll Call:

Present: Tim Lush, Carol Scollay, Russ Bennett, Diane Surmonte Dell O'Hara, Denise Surman, Jerry Spanarkel, Lesley Castellini, Dani Cundiff, and Patty Forbes

Minutes:

- Minutes from the November 24, 2019 and December 1, 2019 vestry meetings were read. Jerry Spanarkel made a motion to accept both sets of minutes. Carol Scollay seconded. Motion carried.
- On December 12, 2019, the following email motion was made by Dell O'Hara and seconded by Lesley Castellini: Be it resolved that the vestry of Trinity Episcopal Church approves the terms listed in the Residential Lease Agreement for 120 Mt. Tabor Way in Ocean Grove as outlined in the attached lease agreement. Vestry further resolves that Lesley Castellini is authorized to sign the following attached documents on behalf of Trinity Church: the Residential Lease Agreement for 120 Mt. Tabor Way in Ocean Grove, the Consumer Information Statement on New Jersey Real Estate Relationships, and the Neptune Township Commercial Certificate of Inspection application. Motion carried

Sunday School Update:

- Jen Bagdanov, one of our two Sunday School coordinators, gave the vestry an update on the Sunday School program.
 - o The program is steadily growing. They are considering splitting the class into 2, by age.
 - o They are developing a custom curriculum to meet the needs of the children and the expectations of the parents.
 - o The program has a community focus and the children regularly discuss and participate in social justice issues.

Finance Report:

- We are ahead of budget at this point. This is because of decreased expenses.
- 2020 Budget
 - o Michael Parent presented a draft of the 2020 budget.
 - o The vestry discussed line items and gave guidance to the Finance Committee.
 - o The final 2020 budget will be presented to the vestry at the next meeting for approval.

Old Business:

- Sidewalk – the weather has delayed the project. It will begin as soon as things clear up.
- Social Justice Worker – vestry discussed proposal from Derek Minno-Bloom to create a new position to help with developing community resources and program development. Lesley Castellini made a motion that the position of Social Justice Worker be created and that vestry approve the job description (attached) for this position. This position is for 988 hours per year with a salary of \$19,200. Diane Surmonte seconded. Motion carried.
- Music – Vestry discussed various options for temporarily filling the music director position. Dell O’Hara made a motion that vestry hire both a supply organist and an interim choir conductor to take us through the end of the program year. Lesley Castellini seconded. Motion carried.

New Business:

- Nominating Committee: The Nominating Committee put forth the following parishioners who were nominated to run for office at the Trinity Church 2020 Annual Meeting:
 - o Vestry one-year term: Tim Lush
 - o Vestry two-year term: Bill Presutti
 - o Vestry three-year term: Patty Reynolds, Adrienne Wert, Russ Bennett, and Charles Hagon
 - o Warden two-year term: Dell O’HaraJerry Spanarkel made a motion to accept the slate of candidates. Diane Surmonte seconded. Motion carried.
- Rectory – closing on the rectory will take place on December 23, 2019. Jerry Spanarkel made the following motion: the vestry of Trinity Episcopal Church approves the terms of the final sale of the rectory property located at 1222 Sunset Avenue, bearing tax map designation of Block 2303, Lot 1 on the Tax Map of the City of Asbury Park, County of Monmouth. Vestry further authorizes Lesley Castellini, Junior Warden of Trinity Church, to sign the deed conveying said property to Timothy Raymond Cabrey on behalf of The Rector Wardens and Vestrymen of Trinity Church. Dani Cundiff seconded. Motion carried
- Vestry discussed Christmas gifts for our volunteer substitute organists and clergy. Dani Cundiff made a motion that the vestry approve a gift of \$100 restaurant gift cards to Michael Parent, James Balmer, The Rev. Gary Woodruff, and The Rev. Tom Conway. Denise Surman seconded. Motion carried.

Lesley Castellini made a motion that the meeting be adjourned at 1:32.

Respectfully submitted,
Jill Osis