

Trinity Church Vestry Meeting

March 22, 2020

The meeting was called to order at 11:43am by Lesley Castellini. The meeting was held via Zoom due to the COVID-19 shutdown.

The meeting opened with prayer.

Roll Call:

Present: Tim Lush, Carol Scollay, Denise Surman, Jerry Spanarkel, Lesley Castellini, Dani Cundiff, Adrienne Wert, Bill Presutti, Russ Bennett, Dell O'Hara, and Patty Forbes

Minutes:

- Minutes from the February 16, 2020 vestry meeting were read. Lesley Castellini made a motion to accept the minutes. Tim Lush seconded. Motion carried.

Finance Report:

- Michael Parent attended the meeting and gave an update on finances.
- Diocesan Investment Trust – we have a significant amount of money sitting in a Money Market Account. The funds are the proceeds from the sale of the Rectory. We are looking to possibly transfer this into the Diocesan Investment Trust. Working on details.
- The Finance Committee is ready to start working on projections and giving scenarios for the year in anticipation of a significant drop in income due to the shutdown.
- January and February were strong giving months due to prepaid pledges.
- WIC is temporarily leaving the building due to the COVID-19 health emergency. We don't have details yet about rental income or future building use.

Old Business:

- Parking lot – We will put this project on hold until we are back to more normal operations.
- Rector's Discretionary Fund – This fund has been in the negative for quite some time due to loans that were not repaid. Vestry discussed using several restricted funds to cover part of the deficit. Tim Lush made a motion that the vestry authorize the use of the \$1,000 and the \$500 funds that were previously restricted to the vestry's general use to partially eliminate the deficit in the Rector's Discretionary Fund. Tim further moved that the vestry use retained earnings to eliminate the remainder of the deficit which equals \$308.19. Carol Scollay seconded. Motion carried.

New Business:

- Music Search Committee – Fr. Chase would like to form a Music Search Committee in advance of his start at Trinity to begin to look at options for a Music Director/Organist/Choir Director.

- Vestry discussed the continuation of paid section leads while the church is closed due to COVID-19. Section leads are paid from restricted funds. Lesley Castellini made a motion that vestry continue to pay our 5 section leads at their regular rate through the remainder of the program year. Additionally, vestry authorizes an additional \$400 to be spent during Holy Week for section leads that participate in a recorded service if necessary. Bill Presutti seconded. Motion carried.

Vestry discussed the COVID-19 health crisis and the impact it has had and may have on Trinity and the community. We will have vestry and staff members make calls to all of our parishioners and those connected with us. We will look for other ways to communicate and connect with our parishioners in an ongoing way.

Lesley Castellini made a motion that the meeting be adjourned. Tim Lush seconded. Motion carried.

Respectfully submitted,
Jill Osis, Recording Secretary