

Trinity Church Vestry Meeting

April 19, 2020

The meeting was called to order at 11:33am by Dell O'Hara. The meeting was held via Zoom due to the COVID-19 shutdown.

The meeting opened with prayer.

Roll Call:

Present: Tim Lush, Carol Scollay, Denise Surman, Jerry Spanarkel, Lesley Castellini, Dani Cundiff, Adrienne Wert, Bill Presutti, Russ Bennett, Dell O'Hara, and Patty Forbes

Minutes:

- Minutes from the March 22, 2020 vestry meeting were read. Bill Presutti made a motion to accept the minutes. Patty Forbes seconded. Motion carried.
- The following email resolution from was read into the minutes by Dell O'Hara: The vestry of Trinity Church authorizes the parish Treasurer, the parish Administrator and the parish Finance Committee Chair, to complete the necessary analysis, documentation and application forms for Trinity Church to apply for a forgivable loan under the 2020 Federal Paycheck Protection Program.

The vestry further authorizes the Senior Warden of Trinity Church to execute the application in electronic format (online).

The amount of the loan application will be consistent with and calculated based on the formula(s) provided by the Small Business Administration of the Federal Government, as released during the week of April 2, 2020.

The terms and conditions of the loan application are incorporated into this resolution by reference to the loan application form linked below:

<https://www.sba.gov/sites/default/files/2020-03/Borrower%20Paycheck%20Protection%20Program%20Application.pdf>

Motion made by: Dell O'Hara Motion seconded by: Carol Scollay Motion carried

Finance Report:

- Michael Parent attended the meeting and gave an update on finances.
- We have applied to Provident Bank for the Paycheck Protection Program Loan from the SBA. The funding ran out almost immediately. We hope that they will refund the program and open it back up to small businesses.
- Giving for the month is 50% of budgeted.

- Rector's Discretionary Fund was brought down to \$0 as per the vestry resolution at last month's meeting.

Old Business:

- Stained Glass Window Restoration – Epiphany Glass is also dealing with shut downs and regulations right now. The window covers are still being manufactured and they will be on site as soon as they are allowed.

New Business:

- Bishop Stokes has closed all churches in the Diocese through the end of May.
- Lesley Castellini made a motion that the vestry of Trinity Church certifies that, after due inquiry, we are well assured and believe that the Reverend Douglas Worthington Deacon since the eleventh day of December in the year 2019, being the date of ordination to the Diaconate, has lived a sober, honest, and godly life, and has not written, taught, or held anything contrary to the Doctrine, Discipline, or Worship of this Church. And, moreover, we think the Reverend Douglas Worthington, Deacon a person worthy to be admitted to the Sacred Order of Priests. Russ Bennett seconded. Motion carried.
- Vestry will begin making a second round of calls to all of the parishioners of Trinity.

Vestry discussed the COVID-19 health crisis and the various ways that we can stay connected as a community. Among other ideas, we will be using more social media and will work to gather regularly by Zoom.

Lesley Castellini made a motion that the meeting be adjourned at 11:47. Bill Presutti seconded. Motion carried.

Respectfully submitted,
Jill Osis, Recording Secretary