

Trinity Church Vestry Meeting

January 17, 2021

The meeting was called to order at 12:31pm by the Rev. Chase Danford. The meeting was held via Zoom due to the COVID-19 pandemic.

The meeting opened with prayer.

Roll Call:

Present: The Rev. Chase Danford, Charles Hagon, Lesley Castellini, Carol Scollay, Adrienne Wert, Patty Forbes, Bill Presutti, Denise Surman, Russ Bennett and Dell O'Hara

Absent:

Minutes:

- Minutes from the December 20, 2020 vestry meeting were read. Bill Presutti made a motion to accept the minutes. Charlie Hagon seconded. Motion carried.

Priest-in-Charge's Report:

- Virtual Lessons and Carols was a success. We held 4 Christmas Eve/Day services and livestreamed all of them.
- Building & Grounds
 - o The gym kitchen was not included in the original quote for flooring that was approved at the last meeting so we received a quote to add in that part as well. That adds significantly to the cost. Vestry discussed the overall project and the possibility of replacing flooring based on greatest need. Will look at hallway and kitchen first.
- Stewardship – We have received 78 pledges so far for a total amount pledged of \$218,000. We will be reaching out to those who pledged in 2020 but not in 2021.
 - o We have had significantly more parishioners increase their pledge for 2021 than decrease.
 - o Many new and returning pledges for 2021.
- Coronavirus safety – Vestry discussed and clarified the notification process to the parish in the case of a clergy person, usher, or someone else in close contact with parishioners testing positive.
- Ash Wednesday – Vestry discussed options for the Imposition of Ashes and for holding a virtual pancake supper.

Bill Presutti made a motion that vestry enter into executive session. Denise Surman seconded. Motion carried.

Adrienne Wert made a motion that vestry exit executive session and resume the regular meeting. Charlie Hagon seconded. Motion carried.

Finance Report:

- Michael Parent gave the Finance Report
- FY 2020
 - o Recurring contributions for the year 2020 were within \$10,000 of budget.
 - o After adjusting for restricted funds, we ended the year with a very small deficit.
 - o This is a very positive overall picture given the past year's Covid shut down.
- 2021 Budget
 - o We are confident in our giving and will hold recurring contributions at a budget of \$300,000.
 - o We are raising our Diocesan Fair Share giving to \$53,594 which is based on the Diocesan formula for 2019 only, not the three-year average the Diocese uses.
 - o With the PPP loan forgiveness, we are left with a break-even budget for 2021.
- We are applying for the second round of PPP Loans.
- Investment portfolio
 - o We continue to transfer funds monthly from our Money Market to the DIT.
 - o We are receiving a monthly dividend which will rise as the balance rises.

New Business:

- Budget Approval – Dell O'Hara made a motion that the 2021 Budget be approved as submitted by the Finance Committee. Russ Bennett seconded. Motion carried.
- Food Justice Checking – The Social Justice Program checking account has a balance limit by vestry of \$600. This is causing transfers to be made several times per month. Bill Presutti made the following motion: The vestry of Trinity Church authorizes the transfer of money from the Parish Checking Account into the Parish Social Justice account up to a maximum \$5,000. The balance of the Social Justice Checking account shall not exceed a total of \$5,000 without authorization from the vestry. Patty Forbes seconded. Motion carried.

This being her last meeting, the vestry thanked Denise Surman for her service on the vestry.

Dell O'Hara made a motion that the meeting be adjourned. Bill Presutti seconded. Motion carried. Meeting was adjourned at 1:59pm

Respectfully submitted,
Jill Osis, Recording Secretary