

# Trinity Church Vestry Meeting

## April 15, 2021

The meeting was called to order at 7:02pm by the Rev. Chase Danford. The meeting was held via Zoom due to the COVID-19 pandemic.

The meeting opened with prayer.

### Roll Call:

Present: The Rev. Chase Danford, Charles Hagon, Lesley Castellini, Carol Scollay, Adrienne Wert, Patty Forbes, Bill Presutti, Russ Bennett, Gregory Curatolo, Wendy Jaghab, and Dell O'Hara

Absent: Andy Place

### Minutes:

- Minutes from the March 21, 2021 vestry meeting were read. Greg Curatolo made a motion to accept the minutes. Bill Presutti seconded. Motion carried.

### Priest-in-Charge's Report:

- We received a proposal from a construction advisory firm to oversee the ADA renovation project. We will be meeting with them to discuss the project and get clarification on some issues.
- Several people have come forward who are interested in being a part of a grants committee.
- The Buildings & Grounds Committee have received bids from several flooring companies to replace the gym kitchen floor. The committee is recommending sheet vinyl be used.
- Vestry discussed the possibility of holding a capital campaign to tie in with Trinity's upcoming 150<sup>th</sup> anniversary in 2025. Vestry will continue to study the issue.

At this point, Adrienne Wert joined the meeting.

- St. Cecilia Guild currently has funding through May 2<sup>nd</sup>. We would like to continue with our section leaders through mid-June which would cost approximately \$2,600.
- Staff – We will be doing searches for several staff positions.
  - o Music Director
  - o Social Justice Fundraising
  - o Youth Coordinator – Jen and Keri are stepping down at the end of the program year to allow the program to grow.
  - o Property Supervisor – we have separated employment from our property supervisor and will need to hire someone new for the position. Vestry reviewed a proposed Employment Separation Agreement to be signed.

#### Finance Report:

- Recurring contributions were \$10,000 below budget for the month.
- Flower and music donations were high for Easter and will help to fund choir section leads.
- Several line items had 2 payments in them for the month due to a timing issue. This makes them look over budget but will even out in the April statement and YTD.
- Deficit for the month was \$15,000 but YTD is a \$41,578 surplus.
- We had been paying \$35,000 per month into the Diocesan Investment Trust from the Rectory proceeds in our Money Market account. The Finance Committee met to discuss and is recommending that we send the remainder of the proceeds into the DIT to take advantage of current market growth.

#### New Business:

- Patty Forbes made the following motion: The Vestry of Trinity Church accepts the proposal of Flooring Foundation to repair and replace the flooring in the gym kitchen for a total cost of \$10,493.55. In addition, the vestry authorizes up to an additional \$9,506.45 for a total of \$20,000 for the disconnection, removal, and reconnection of appliances and fixtures. The funds for this project will be taken from social justice restricted money. Dell O'Hara seconded. Motion carried.
- Lesley Castellini made the following motion: The Vestry of Trinity Church authorizes the transfer of the remaining rectory sale proceeds, approximately \$313,937, from the Parish Money Market account into the Diocesan Trust Investment account. Russ Bennett seconded. Motion carried.
- Wendy Jaghab made the following motion: The Vestry of Trinity Church authorizes a severance payment equivalent to two months of salary to be paid to Dwayne Anthony upon the signing of the proposed Employment Separation Agreement. Adrienne Wert seconded. Motion carried.
- Patty Forbes made the following motion: The Vestry of Trinity Church authorizes an expenditure of up to \$2,600 to support choir section leaders through the end of the program year. These funds will be made available if and when donated funds toward the St. Cecilia Guild are exhausted. Russ Bennett seconded. Motion carried.

Lesley Castellini made a motion that the meeting be adjourned. Bill Presutti seconded. Motion carried.  
Meeting was adjourned at 8:43pm.

Respectfully submitted,  
Jill Osis, Recording Secretary