

TRINITY CHURCH VESTRY MEETING
SEPTEMBER 22, 2021

The meeting was called to order at 7:35pm by the Rev. Chase Danford. The meeting was held via Zoom.

The meeting opened with prayer/devotion.

Roll Call:

Present: The Rev. Chase Danford, Dell O'Hara, Lesley Castellini, Greg Curatolo, Andy Place, Adrienne Wert, Bill Presutti, Carol Scollay, Charlie Hagon, and Wendy Jaghab.

Minutes:

Minutes from the July 27th, 2021 vestry meeting were read. Dell O'Hara made a motion to accept the minutes. Wendy Jaghab seconded. Motion carried

New Business:

Vestry Appointment - The Vestry of Trinity Church accepts the resignation of Patty Forbes from the Vestry. The Vestry appoints James Pillar to the position of Vestry member to fill Patty Forbes' term until the next Annual Meeting. Lesley Castellini made a motion to accept the resolution. Bill Presutti seconded. Motion carried with one abstention.

Priest-in-Charge Report:

Life & Joy

- Prayer stations return
- Celebrations will resume in person
- Stewardship theme 2022 "Christ Be Our Light"
- Oct. 10th coffee hour zoom conversations begin

Vestry Retreat:

- Will be held on October, 16, 2021 in person at Fr. Chase's house outside
- Wardens to assist with planning

Committee Updates:

- Pending

Personnel update:

- Staff roles defined:

Deacon Carolyn Bradly will be our Director of Pastoral Care and Adult Formation.

Deacon Gail Bennett will be our Associate for Pastoral Care and Bereavement

Ministry

Jill Osis will be our Director of Operations overseeing both Parish and Social Justice programs

Executive Committee:

- Established to create and review Vestry meeting agenda items

Mutual Ministry Review:

- To be completed before 10/16 retreat and entered on shared document created by Bill Presutti

Wardens' Report:

- The Wardens welcomed Jim Pillar and thanked Patty Forbes for her work - Patty will be missed

Financial Report:

- PPP loan was forgiven
- Giving is solid, but cautioned without the PPP loan the budget would be in a deficit
- Social Justice programs are strong
- Investments are on track

Old Business:

Email votes:

a) On August 22, 2021, the following motion was put forward via email by Dell O'Hara: The vestry of Trinity Church authorizes the expenditure of up to \$1000 from the Building and Grounds Funds to pay Monmouth Glass to replace the glass on the two doors leading into the office wing of the church. Motion carried

b) On August 28, 2021, the following motion was put forward via email by Wendy Jaghab and seconded by Charlie Hagon:

WHEREAS, Trinity Episcopal Church desires to apply for and obtain a grant from the County of Monmouth during FY 2021 for approximately \$15,000 to carry out a program to provide intersectional, holistic housing services.

THEREFORE, BE IT RESOLVED, that Trinity Episcopal Church does hereby authorize the application for the receipt of a grant from the County of Monmouth. Additionally, the Church agrees to abide by the regulations which govern the Emergency Solutions Grant (ESG) Program as promulgated by the U.S. Department of Housing and Urban Development.

BE IT FURTHER RESOLVED, that the persons whose names, titles and signatures appear below are authorized to sign the application, contract and any other documents necessary in connection therewith: The Rev. Chase Danford, Priest-in Charge.

The motion carried.

Committee Reports:

- Building and Grounds: kitchen floor in the gym has been completed
- Stewardship: Wendy will be the Chair of the Stewardship committee 10/3 will be the launch of our campaign "Christ Be Our Light"
- Grants/Fundraising: Siobhan is working diligently
- Social Justice: N/A
- Worship: Music Director interviews - we have 2 applications from quality applicants
- Adult formation: Pride 'coming out day' 10/10 - Asbury Park Pride Parade postponed to June 2022
- Children, Youth and Family Ministry: in progress
- Hospitality: not formalized
- Good News Task Force: N/A

New Business:

- Vestry Nominating Committee:
 - The Vestry of Trinity Church appoints Leslie Castellini from the Vestry and Patty Gilmore from the Congregation to serve on the Nominating Committee for the 2022 Annual Meeting. The vestry authorizes the addition of members by the Committee as necessary to have a fully functioning Nominating Committee with at least 3 members. Andy Place motioned. Gregory Curatolo seconded. Motion carried.
- Unclaimed Property:
 - The Vestry of Trinity Church accepts the amount of \$12, 828.99 returned to Trinity from the New Jersey Unclaimed Property Administration. The Vestry restricts these funds to be used for the purposes of Building capital projects, ADA remodeling and Technology costs. Bill Presutti motioned. Carol Scollay seconded. Motion carried.
- Personnel Resolution:
 - The Vestry of Trinity Church authorizes a 10% merit salary increase in recognition of outstanding service and additional leadership and responsibilities to the Director of Operations (formerly Parish Administrator) Jill Osis for a salary of \$57,200 beginning on October 1, 2021. Andy Place motioned. Dell O'Hara seconded. Motion carried.

Mutual Ministry Review answers to be reviewed at a later date.

Lesley Castellini made a motion to adjourn at 8:58pm. Bill Presutti seconded. Motion carried.

Respectfully Submitted,
Russell Bennett
Clerk of the Vestry