

# Trinity Church Vestry Meeting

## January 19, 2022

The meeting was called to order at 7:31pm by the Rev. Chase Danford. The meeting was held via Zoom due to the COVID-19 pandemic.

The meeting opened with prayer.

### Roll Call:

Present: The Rev. Chase Danford, Lesley Castellini, Carol Scollay, Adrienne Wert, Andy Place, Gregory Curatolo, Wendy Jaghab, Bill Presutti, Russ Bennett, James Pillar and Dell O'Hara

Absent: Charles Hagon

### Minutes:

- Minutes from the December 15, 2021 vestry meeting were read. Jim Pillar made a motion to accept the minutes. Andy Place seconded. Motion carried.

### Priest-in-Charge's Report:

- Christmas was wonderful with all services held in-person and over livestream. Fr. Chase went over Lent and Holy Week.
- Sunday School is back in-person and over Zoom. We had strong participation for our first week back.
- Staff reviews are complete. Staff filled out self-reviews and then we held individual discussions. One staff member suggested a staff retreat. We will work on this for 2022.
- Community Building – we will look at having an online Shrove Tuesday event again this year.
- Dell will be transitioning off of Vestry.

### Old Business:

- On January 13, 2021 the following email motion was made by The Rev. Chase Danford: The Vestry of Trinity Church approves the Lease agreement between Trinity Church and The Monmouth County Board of County Commissioners (Monmouth County Park System) as presented. This lease will cover the period of January 1, 2022 through December 31, 2022 and will renew thereafter by mutual agreement. The Vestry authorizes The Rev. Chase Danford to sign the Lease on behalf of Trinity Church. Motion carried.

### Finance Report:

- Report given by Michael Parent.
- The Diocesan Investment Trust had a solid year. We have over a million dollars in the trust.
- We have approximately \$280,000 in our checking account.
- Audit committee has finished their work. There were no items of great concern. The committee made a few recommendations which we will look at and incorporate into our financial procedures. The vestry is thankful for the committee's hard work.

- Budget –
  - o The Social Justice program budget was redone this year. We expanded categories to make income and expense more transparent and to have better representation of actual costs of the program. It is a budget that is set up for growth of the program. Salaries and payroll expenses are better allocated to the program in this format. The Social Justice program is forecasting a \$27,000 deficit but we were conservative on income budgeting and the hope is that we will have more grants and corporate sponsors this year. The program also has a \$102,000 surplus that we can draw from to pay for expenses.
  - o We had a shortfall of contributions but we feel that it was a solid year considering we are still in a pandemic.

Dell O’Hara joined the meeting

- o The proposed budget has fully-funded our Diocesan Fair Share. This is the first time in recent memory that we have reached 100% of our ask.
- o The proposed budget gave staff members a 4.5% COLA
- o We ended 2021 with a \$90,500 surplus but that included PPP loan and restricted giving. If you take those out, we would have a \$35,000 deficit. The PPP Loan helped us to have a balanced budget.
- o The 2022 budget is forecasting a \$27,671 deficit.
- o Michael went over all of our restricted funds as of the end of 2021.

New Business:

- Resolutions
  - o Carol Scollay put forth the following motion: The Vestry of Trinity Church accepts the 2022 Fiscal Year Budget as presented. Wendy Jaghab seconded. Motion carried.
  - o Gregory Curatolo put forth the following motion: The Vestry of Trinity Church accepts the report and findings of the 2020 audit committee and offers their thanks to the committee members for their hard work: Lisa Bovino, Bruce Sherrill, and Alan Woodruff. Andy Place seconded. Motion carried.

Wardens’ Report:

- Held a meeting with the Diocese to discuss our mutual ministry with Fr. Chase and his transition to Rector from Priest-in-Charge.
- This will be Dell’s last vestry meeting. Everyone expressed their thanks for her service, especially during a difficult transition and a pandemic.

Committee Reports:

- Building & Grounds
  - o SCCS and KSS architects will begin the conceptual design phase of our ADA project.
  - o We are working on gathering more information about our broken boiler. We will be discussing the matter with Oceanside and their recommendations for repair vs. replacement.
  - o The B&G committee wants to go with the lower-cost repair option for the roof/chimney leak. They are getting a few more quotes for it.
  - o The parking lot was repaired.

- Stewardship
  - o We will be reaching out to those who have not yet pledged for 2022.
- Grants
  - o Committee has resumed meeting.
- Music
  - o The choral library will be moving into the basement.

Bill Presutti made a motion to adjourn at 9:02pm. Carol Scollay seconded. Motion carried.

Respectfully submitted,  
Jill Osis, Recording Secretary