

# Trinity Church Vestry Meeting

## February 16, 2022

The meeting was called to order at 7:36pm by the Rev. Chase Danford. The meeting was held via Zoom due to the COVID-19 pandemic.

The meeting opened with prayer.

### Roll Call:

Present: The Rev. Chase Danford, Lesley Castellini, Carol Scollay, Adrienne Wert, Andy Place, Wendy Jaghab, Charles Hagon, Russ Bennett, James Pillar and Donna Griffin

Absent: Gregory Curatolo and Bill Presutti

### Minutes:

- Minutes from the January 19, 2022 vestry meeting were read. Carol Scollay made a motion to accept the minutes. Wendy Jaghab seconded. Motion carried.

### Rector's Report:

- Our services have more people attending. There is a lot of joy and a lot of positive things going on.
- Our organ needs more work. It needs smaller scale work now but we are looking into a plan for long term restoration and it's cost. We have a quote for the immediate work from Mann & Trupiano.
- Discussed our current Covid protocols. We will continue with our current policies for now and continue to reevaluate.
- The Rev. Geoffrey Curtiss and The Rev. Katherine Cunningham have agreed to join the staff as assisting clergy.

### Finance Report:

- Report given by Jill Osis.
- The P&L report has been divided into two. The Social Justice Program will now be shown on its own monthly spreadsheet. Both the parish and social justice accounting is still in one file in our accounting software, we are simply separating them for reporting purposes.
- Giving was strong for January for both recurring giving and recurring plate.
- Our PPP 2<sup>nd</sup> Draw Loan was forgiven in January. It has moved from the Loan line item on the balance sheet to Non-Operating Income.
- All other parish income and expense lines are as expected.
- Social Justice is using the newly modified, expanded line items.
- Social Justice received several donations in January from foundations and individuals.
- All social justice line items are as expected for January.

## Old Business:

- On February 1, 2022 the following email resolutions were proposed by The Rev. Chase Danford, seconded, and passed by the vestry:
  - o The Vestry of Trinity Church approves the replacement of our broken church/office wing boiler unit by Oceanside Service, Inc. for the total cost of \$11,891. The vestry acknowledges that Oceanside is our trusted vendor and, therefore, we will not be obtaining additional bids for this service.
  - o Whereas, section 107 of the Internal Revenue Code specifies that the amount of ministers' compensation that is designated in advance by their employer as a housing allowance is not taxable in computing federal income taxes to the extent that it is used to pay for actual expenses incurred in owning or renting a home or apartment, and, in the case of ministers who own their home, does not exceed the fair rental value and maintenance of the home; and Whereas, The Rev. Chase Danford is compensated by Trinity Church, Asbury Park exclusively for services as a minister; and Whereas, Trinity Church, Asbury Park does not provide The Rev. Chase Danford with a rectory ; therefore, it is Resolved, that the total compensation paid to The Rev. Chase Danford for calendar year 2022 shall be \$99,275, of which \$60,000 is hereby designated as a housing allowance pursuant to section 107 of the Internal Revenue Code; and it is further Resolved, that the designation of \$60,000 of The Rev. Chase Danford's annual compensation as a housing allowance also shall apply to all future years that The Rev. Chase Danford is employed by Trinity Church, Asbury Park unless otherwise provided.

## Committee Reports:

- Building & Grounds
  - o We met with the architectural firm working on ADA access. It was a positive meeting with a lot of energy and good ideas. They will have a report to us in a few weeks.
  - o We are waiting for new boiler and gym handrails to come in and be installed.
  - o We are still gathering proposals for the roof/chimney leak.
  - o Stained Glass contractor is having staff and supply chain issues. They have pushed the timeline back to the summer.
  - o Dell O'Hara will be acting as the point person for curating our historical records and items. She will work on protecting the items and displaying them.
- Stewardship
  - o Most of those who pledged in 2021 but not in 2022 are still giving regularly.
  - o Will reach out to a few who are not.
- Grants
  - o Committee is meeting regularly.
- Social Justice
  - o Working on researching and applying for grants.
- Music
  - o The choral library has moved into the old nurse's in the undercroft.
- Adult Formation
  - o Sunday Bible Study has had great participation and energy.
  - o Deacon Carolyn will be running a Tuesday evening Lenten program.
  - o Bible Sharing is restarting for Lent.

- Children, Youth & Family
  - o Sunday School is going well and has good numbers.
  - o We will push for hiring a director in spring.
- Hospitality
  - o We are holding a Mardi Gras Bingo for Shrove Tuesday.

New Business:

- Resolutions
  - o Charlie Hagon put forth the following motion: The Vestry of Trinity Church approves the following people to serve until the time of the first vestry meeting following the 2022 Annual Meeting:
    - Clerk of the Vestry: Russell Bennett
    - Parish Treasurer: Larry Myers
    - Recording Secretary: Jill Osis
      - o Check Signers for the Parish Checking Account: Larry Myers, Lesley Castellini, Adrienne Wert, Carol Scollay, and Wendy Jaghab. The Rev. Chase Danford is authorized as a signer only for checks written from the Rector's Discretionary Fund line item.
    - Recording Secretary: Jill Osis
  - o Andy Place put forth the following motion: The Vestry of Trinity Church accepts the attached resolution authorizing the execution of a project agreement for performance and delivery of the FY 2020 CARES Act Grant as presented (attached) and authorizes The Rev. Nicholas Chase Danford to sign the agreement between Trinity Episcopal Church and Monmouth County. Carol Scollay seconded. Motion carried.
  - o Jim Pillar put forth the following motion: The Vestry of Trinity Church authorizes Deborah Simpkin King to be added to the Church credit card account with Citi Bank for a maximum credit line of \$5,000 for the purpose of purchasing items related to music and the arts. Russ Bennett seconded. Motion carried.
  - o Andy Place put forth the following motion: The Vestry of Trinity Church approves the attached proposal by Mann & Trupiano to repair the organ for a maximum of \$5,000. Wendy Jaghab seconded. Motion carried.

Wendy Jaghab made a motion to adjourn. Motion carried.

Respectfully submitted,  
Jill Osis, Recording Secretary