

Trinity Church Vestry Meeting

February 15, 2023

The meeting was called to order at 7:18pm by the Rev. Chase Danford.

The meeting opened with prayer.

Roll Call:

Present: The Rev. Chase Danford, Carol Scollay, Lesley Castellini, Donna Griffin, James Pillar, Gregory Curatolo, Wendy Jaghab, Andy Place, Adrienne Wert, Bill Presutti, and Maria Tassiello

Absent: Charles Hagon

Minutes:

- Minutes from the January 18, 2023 and January 31, 2023 vestry meetings were read. Lesley Castellini made a motion to accept both sets of minutes. Adrienne Wert seconded. Motion carried.

Wardens' Report

- Introduced newly-elected vestry member Maria Tassiello.
- Bill Presutti has offered to serve as Clerk of the Vestry.

Rector's Report:

- Fr. Chase met with the coordinators for the artist-in-residence program. They interviewed 2 finalists. They will make their decision in the next week.
- We will hold a ministry-hosted coffee hour once per month. It will be an opportunity to meet people from various ministries and let people know how they can help. First one will be March 4.
- Mapping the future of our Parish.
 - o Fr. Chase and Jill have been working on "mapping" the parish's programs and needs.
 - o This will bring clarity to parish operations and teams.
 - o It will help us to manage growth, build a foundation for the future, and bring sustainability for the long term.
- Security
 - o We met with Homeland Security and they walked us through some security considerations and options. They will do a full assessment next month. This will allow us to apply for security grants.
 - o Our insurance policy has a Malicious Attack rider. We will investigate that.
 - o Police have been present at Sunday services and the Saturday community meal.
 - o Vestry discussed security management of the bias incident.

Adrienne Wert made a motion that vestry extend the vestry meeting time limit by 15 minutes. Andy Place seconded. Motion carried.

- Parishioner Craig Pedersen passed away over the weekend.

Finance Report

- Parish
 - o Recurring contributions are well above budget for January due to some pre-paid pledges.
 - o We had a \$5,000 anonymous gift given to the parish as shown in Unrestricted Giving.
 - o New salaries and allocations for 2023 are reflected in the January statement.
- Social Justice
 - o Received a \$15,000 donation from a foundation.
 - o We are seeing fundraising income from Clue in January. The rest will come through on the February financials.
 - o New Social Justice salaries and allocations for 2023 are reflected in the January statement.
- The Diocesan Investment Trust is still down with the market.
- Balance Sheet
 - o All short-term restricted accounts are up-to-date.
 - o We still have \$86,346 in ARPA grant funds to spend.

Committee Reports:

- Building & Grounds
 - o JW Bills came to the Buildings and Grounds Committee meeting and walked the team through the project and various solutions. More exploration is needed.
 - o The hot water heater on the gym/classroom side needs to be replaced.
 - o HVAC project is almost complete.
 - o ADA project – continuing to discuss the project; KSS Architects pulled out of the project and Ryall Sheridan will be stepping in
 - o Window project – project total is for \$87,242 which is about \$11,000 over the grant funding available. This would replace all windows on the gym/classroom side and in the undercroft. The parish would need to fund the overage amount in order to complete the entire project.
- Stewardship
 - o We had a very positive and productive stewardship campaign.
 - o Many of those who pledged in 2022 but not in 2023 are still giving regularly.
 - o Working on year-round stewardship and a planned giving program in Eastertide.
- Social Justice
 - o WHN is going well. Trinity is doing 2 nights per week.
 - o We are working on an infographic about the impact of funds given to the SJ Program.
 - o We are holding our monthly Social Justice Coffee Hours.
- Adult Education
 - o We will hold a Lenten program on Tuesday evenings with dinner beforehand.
 - o Several new Lenten programs will be held this year.
- Hospitality
 - o Shrove Tuesday celebration will be held at 6pm with games and pancakes.
- Sharing the Good News
 - o Lori Harrje has taken over the Greeter Ministry.

New Business

- Maria Tassiello put forth the following motion: The vestry of Trinity Church approves the following people to serve until the time of the first vestry meeting following the 2024 Annual Meeting:
 - o Clerk of the Vestry: William Presutti
 - o Check Signers for the Main Parish Checking Account: Larry Myers, Lisa Bovino, Carol Scollay, Lesley Castellini, Wendy Jaghab and Adrienne Wert. The Rev. Chase Danford is authorized as a signer only for checks written from the Rector's Discretionary Fund line item.
 - o Recording Secretary: Jill OsisCarol Scollay seconded. Motion carried.
- Andy Place put forth the following motion: The Vestry of Trinity Church authorizes Courtney Pearson to be added to the Church credit card account with Citi Bank for a maximum credit line of \$5,000 for the purpose of purchasing items related to building operations. Adrienne Wert seconded. Motion carried.
- Bill Presutti put forth the following motion: The Vestry of Trinity Church authorizes up to \$15,000 to complete the full replacement of windows in the education & office wings. Carol Scollay seconded. Motion carried.

Andy Place made a motion to adjourn at 8:57pm. Motion carried.

Respectfully submitted,
Jill Osis, Recording Secretary