

# Trinity Church Vestry Meeting

## August 10, 2022

The meeting was called to order at 7:15pm by the Rev. Chase Danford.

The meeting opened with prayer.

### Roll Call:

Present: The Rev. Chase Danford, Lesley Castellini, Carol Scollay, Adrienne Wert, James Pillar, Gregory Curatolo, Russ Bennett, Wendy Jaghab, Donna Griffin, Charles Hagon, and Andy Place (via Zoom)

Absent: Bill Presutti

### Minutes:

- Minutes from the June 15, 2022 vestry meeting were read. Adrienne Wert made a motion to accept the minutes. Russ Bennett seconded. Motion carried.

Rocco Sherman updated the vestry on his journey toward ordination to the Diaconate. He is moving from Postulancy to Candidacy. Rocco has finished his classes at the Ministry Institute and will be starting his 2<sup>nd</sup> internship shortly.

### Rector's Report:

- We have received an ARPA grant from Monmouth County for \$487,000. This is a Covid recovery grant and will cover expenses from the pandemic and program expansion. We have until 12/31/22 to spend the grant.
- We have been moving spaces around. Our nursery is now upstairs and our older Sunday School students will be in the conference room off of the offices. We are making all spaces flexible working areas.
- ADA – We have been meeting with developers to talk about options.
- On August 28, the NJGMC will be our guest choir during the 10am service. The Rev. Dr. David Williams, an MCC minister, of the NJGMC will be preaching.

### Wardens' Report

- We will be holding a vestry fellowship/fall retreat in October.

### Finance Report

- Plate and Recurring Contributions are still above budget for the year.
- Payroll numbers are above budget for the month because August was a 3-payroll month.
- In June there was a large electric bill. JCP&L had issues and hadn't billed us for almost a year. This is the lump sum that we owed. However, even with this large payment, we are still under budget for the year.
- Overall YTD we are still above budget for the year.
- Social Justice has a large deficit for the year. Part of this is due to our major fundraiser not happening until September and some grants that are waiting for reimbursement.

- In Social Justice, individual donations are down significantly for the year at this point. We are working on strategies to address this.
- Vestry discussed preliminary numbers for the 2023 budget. We are looking at a significant deficit for next year. Vestry will continue to discuss the issue and look at ways to minimize the deficit while providing adequate funding for the operation of the parish.

Committee Reports:

- Building & Grounds
  - o Railings to gym have been replaced.
  - o The B&G Committee recommends approving a proposal from Creative Home Design to paint the cupola, circle window, and window bump outs. They recommend approving \$3,000 for this project.
  - o Still looking for temporary ramp options. Specifically how to use a potential ramp donation for the front of the church.
  - o Discussed housing project for the building.

Adrienne Wert made a motion that the meeting be extended by 15 minutes. Andy Place seconded. Motion carried.

- Stewardship
  - o Wendy Jaghab has agreed to serve as chair of the Stewardship committee.
  - o Will begin meeting and planning the fall stewardship campaign.
- Grants and Fundraising
  - o Monmouth County EGS grant needs a vestry resolution for application.
- Social Justice
  - o The Jersey Shore Ride for Food Justice is coming up on September 10.
  - o Our Radical Well Being Program is going well. We have provided housing to many people and offer them wrap-around services to address their needs. Grants are paying for the housing services.
- Worship
  - o We are working on a long-term loan of Deborah's piano.
  - o Morning Prayer is meeting in person on Thursday mornings at 7:30am.
- Children, Youth, & Families
  - o We have not found a candidate for the CYF position. We may pause the hiring process.
  - o We are doing a school supply drive and a backpack blessing on August 21.
- Hospitality
  - o We have several upcoming summer fellowship events.
  - o We will be putting together a calendar of events for the program year.
  - o Our Fall program year kick off will be September 11.
- Sharing the Good News
  - o We are making welcome bags to give out to all newcomers.
  - o We will work on a Social Media and communications plan.

## New Business

- Andy Place put forth the following resolution: The Vestry of Trinity Church accepts the Monmouth County ARPA Grant in the amount of \$487,373.53. Vestry authorizes the expenditure of these funds for the purposes set forth in the grant award letter without additional resolutions. Vestry will be given access to an ARPA Grant document tracking all money spent and its purpose. Wendy Jaghab seconded. Motion carried.
- Lesley Castellini put forth the following motion:  
WHEREAS, Trinity Episcopal Church desires to apply for and obtain a grant from the County of Monmouth during FY\_2022 for approximately \$100,000.00 to carry out a program to provide intersectional, holistic housing services.

THEREFORE, BE IT RESOLVED, that Trinity Episcopal Church does hereby authorize the application for the receipt of a grant from the County of Monmouth. Additionally, the Trinity Episcopal Church agrees to abide by the regulations which govern the Emergency Solutions Grant (ESG) Program as promulgated by the U.S. Department of Housing and Urban Development.

BE IT FURTHER RESOLVED, that the persons whose names, titles, and signatures appear below are authorized to sign the application, contract, and any other documents necessary in connection therewith:

The Rev. Nicholas Chase Danford, Rector

Jim Pillar seconded. Motion carried.

- Donna Griffin made the following motion: The Vestry of Trinity Church accepts the quote from Creative Home Design and authorizes them to paint the cupola over the gym, the projection Room roof bump out and front of gym peak, and the large round window and peak above the gym door for a maximum of \$3,000. Russ Bennett seconded. Motion carried.

Adrienne Wert made a motion to adjourn at 8:55pm. Motion carried.

Respectfully submitted,

Jill Osis, Recording Secretary