

# Trinity Church Vestry Meeting

## September 21, 2022

The meeting was called to order at 7:18pm by the Rev. Chase Danford.

The meeting opened with prayer.

### Roll Call:

Present: The Rev. Chase Danford, Lesley Castellini, Carol Scollay, Adrienne Wert, James Pillar, Gregory Curatolo, Bill Presutti, Wendy Jaghab, Donna Griffin, and Andy Place

Absent: Russ Bennett and Charles Hagon

### Minutes:

- Minutes from the August 10, 2022 vestry meeting were read. Andy Place made a motion to accept the minutes. Lesley Castellini seconded. Motion carried.

### Rector's Report:

- The program year kicked off on September 11<sup>th</sup>. Choir and Sunday School are back, Blessing of the Animals is coming up, and we have a new kids' choir.
- Staff
  - o We are still discerning the CYF position.
  - o Patrick Sizemore will be moving on from his position as Property Assistant as of October 14<sup>th</sup>. We will restructure the position.
- Sunday School has 2 rooms for different ages. The new nursery is finished and staffed.
- Accessibility project – SCCS has gone over budget by about \$5,500. It would cost more money to go to the next step with the city. Vestry discussed moving forward with the planning. We will not move forward with housing right now but will continue with ADA planning.
- Dell O'Hara has taken on the archive project. The committee has a plan to showcase our history in various parts of the church and office wing.
- Rocco Sherman has started his placement at St. Peter's Freehold and has preached his first sermon.
- Roberto has returned from a break from the Spanish-speaking service.

### Wardens' Report

- Carol Scollay will chair the Nominating Committee.

### Finance Report

- Plate is well above budget for the year and Recurring Contributions are at budget.
- Building Maintenance was high for the month due to boiler work.
- Social Justice Individual Donations are still down significantly. We are addressing this with a plan for outreach.
- SJ Fundraising is going up and September's numbers will be significantly higher.
- We still have \$24,000 of reimbursements for SJ housing outstanding.

- ARPA reimbursements will show up on next month's financials and will boost the surplus available to SJ and the church.
- The Diocesan Investment Trust balance has fallen significantly with the market.
- The audit is complete. The committee gave 2 minor recommendations. Both have already been successfully addressed.
- We would like to start using Venmo to take mobile payments.
- Larry Myers will be stepping down as treasurer at the end of the year. We are working to recruit someone for the position.

Old Business:

- On September 8, 2022 the following email resolutions were proposed by The Rev. Chase Danford and passed by the vestry:

a- The Vestry of Trinity Church approves the following recommendation to Bishop Stokes and the Standing Committee of the Diocese of NJ: We, whose names are written here below, have followed the formation of Rocco Sherman and believe him to be an honest and godly person. We are satisfied by his growth and we sincerely believe that he will serve the people and the community well as a Deacon. We give our full support to Rocco as he moves toward ordination to the Diaconate.

b- WHEREAS, certain Federal funds are potentially available to Monmouth County under the Subtitle B of Title V of the Stewart B. McKinney-Vento Homeless Assistance Act (42 U.S.C. 11371-11378), as amended; and

WHEREAS, the U.S. Department of Housing and Urban Development has allocated funding to the County of Monmouth for FY 2022; and

WHEREAS, it is required that Trinity Church execute a project agreement with Monmouth County to undertake a project known as Emergency Shelter /Homeless Prevention; and

WHEREAS, THE U.S. Department of H.U.D is requiring that Nicholas Danford of Trinity Church sign an additional certification, "Prohibition of Use of Federal Funds for Lobbying," in order to receive these funds; and

WHEREAS, the Trinity Church has filed with the Monmouth County Community Development Program an acceptable and approved "TIMETABLE FOR PROJECT COMPLETION AND EXPENDITURE OF GRANT FUNDS", which are included as part of the Project Agreement and are on record in the Community Development Program Offices.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of Trinity Church that Nicholas Danford be and is hereby authorized to enter into said agreement on behalf of the Trinity Church.

## Committee Reports:

- Building & Grounds
  - o Will work on a comprehensive plan for Buildings & Grounds
  - o JW Bills is finishing up the chimney project.
  - o We are looking at window replacement options from our grant.
  - o Continuing to look at temporary ramping solutions.
- Social Justice
  - o Report was given by Derek Minno Bloom
  - o The Jersey Shore Ride for Food Justice was September 10<sup>th</sup>. Vestry thanked Derek & Dave for the hard work they did on this fundraiser. The ride made \$72,000. Derek is excited for the growth in the ride this year and in the future.
  - o The Saturday Soup community meal will reopen on October 1<sup>st</sup> as a sit-down meal.
- Stewardship
  - o Fall campaign begins October 2<sup>nd</sup>.
  - o We plan to send out a mid-October stewardship letter.
  - o We are looking for hosts for our Community Connections small group meetings in the home.
- Grants and Fundraising
  - o Sign-ups for Ballroom Dancing are going well. Proceeds will go to the music program.
- Worship
  - o The piano in the choir room is in poor condition. We had a bid to buy it for \$1,500.
  - o Deborah will be giving her piano to the church on a long-term loan.
  - o Choir would like to move downstairs to the undercroft.
- Children, Youth, & Families
  - o Sunday School started up and is going well.
  - o A children's music program was added into the Sunday School program.
- Hospitality
  - o Our events calendar is finished and has been distributed.
- Sharing the Good News
  - o Newcomer bags are ready.
  - o We are doing ads and a press release for Blessing of the Animals.

## New Business

- Lesley Castellini put forth the following motion:  
The Vestry of Trinity Church appoints Carol Scollay to serve on the Nominating Committee for the January 2023 Annual Meeting. The vestry authorizes the addition of members by the Committee as necessary to have a fully functioning Nominating Committee with at least 3 members. Adrienne Wert Seconded. Motion carried.
- Bill Presutti put forth the following motion:  
The Vestry of Trinity Church sets the 2023 Annual Parish Meeting for January 29, 2023. Andy Place seconded. Motion carried.

- Adrienne Wert put forth the following motion:  
The Vestry of Trinity Church accepts the report and findings of the 2021 audit committee and offers their heartfelt thanks to the committee members for their hard work: Lisa Bovino, Bruce Sherrill, and Scott Helsel. Wendy Jaghab seconded. Motion carried.
- Jim Pillar put forth the following motion:  
The Vestry of Trinity Church authorizes Jill Osis to set up a Business Account with Venmo to accept electronic payments. There is a charge per transaction of 1.9% + \$0.10. Greg Curatolo seconded. Motion carried.
- Adrienne Wert put forth the following motion:  
The Vestry of Trinity Church authorizes the sale of our 1917 Steinway piano, located in the choir room, to Lindeblad Piano Restoration for \$1,500. Wendy Jaghab seconded. Motion carried.
- Greg Curatolo put forth the following motion:  
The Vestry of Trinity Church accepts the generous offer of Dr. Deborah Simpkin King for the long-term loan of her personally-owned piano. The vestry approves \$850 to move the piano from Dr. King's home in East Orange, NJ to Trinity Church. Jim Pillar seconded. Motion carried.
- Adrienne Wert put forth the following motion:  
The Vestry of Trinity Church acknowledges the resignation of Patrick Sizemore as Property Assistant. Patrick's last day of employment will be Friday, October 15<sup>th</sup>. The Vestry is grateful for Patrick's service to Trinity for the last 17 years and is pleased to offer Patrick a severance payment equal to 6 weeks salary for a total of \$1,224.75. Bill Presutti seconded. Motion carried.

Donna Griffin made a motion to adjourn at 8:57pm. Motion carried.

Respectfully submitted,  
Jill Osis, Recording Secretary